

Uplands Manor Primary School



COVID-19: Outbreak Management Plan

Approved by:	Andrew Dickinson	Date: 26 th August 2021
Last reviewed on:	22.11.21	
Next review due by:	31.12.21	

1. Introduction

This plan is based on the contingency framework for managing local outbreaks of COVID-19 and the schools operational guidance, provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
 - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from the director of public health or health protection team. The Head Teacher will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687) or by contacting Sandwell Public Health directly.

3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the shielded patient list (SPL).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email, text messages and letters sent home with pupils once a decision has been made.

If recommended, we will limit:

- Residential and other planned educational visits
- Open days
- Large gatherings in school, such as whole school assemblies and revert to recorded assemblies
- Any transition or taster days
- Parents coming into school
- The number of visitors coming into school
- Live performances
- The number of classes that staff work across as much as possible
- If there is an outbreak in an individual class (defined as 6+ cases), we will consider creating a 'bubble' for that class and moving them to remote learning provision for 10 days.

If recommended, we will (re)introduce:

- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Staff lateral flow testing twice a week
- Staggered start and finish times for the school day
- More regular cleaning around school throughout the school day (touch points, equipment etc)

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined on our website: <https://uplandsmanor.sch.life/page/detail/remote-learning>

Laptops and devices will be sent home to children in need so that they can access remote learning provision from home.

The school will continue to provide free school meal vouchers for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. These will be sent to the parents using Wonde.

5.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will have a trained DSL on site at all times.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision